

## Departmental Request: W or C Course Section(s)

This form can be filled out with Adobe Acrobat and then printed for signatures.

**Use this form to open W (Writing) or C (Oral Communication) designated sections for registration.**  
**This form may be used to open multiple sections of the same W or C approved course.**

Term: \_\_\_\_\_  
(Year/term/campus)

Department: \_\_\_\_\_

Course Prefix and Course Number:	_____ - _____
Course Title:	_____
Semester Credit Hours:	_____ Enrollment Limit: _____ Grade Type: _____
CRN (if known):	_____ Instructor's UIN: _____
Meeting Days:	_____ Start Time: _____ Stop Time: _____ Bldg: _____ Room: _____
Is this course cross-listed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If cross-listed, Course Prefix and Number:	_____ - _____
Select all that apply: <b>(Note that W and C status must be applied for separately.)</b>	
W (UWRT) course	_____ or C (UCRT) course _____
Honors course	_____
Additional comments:	_____

I certify that this course has been approved by the Faculty Senate to meet W or C requirements, and that it has not expired. (A list of approved courses and expiration dates can be found at <http://writingcenter.tamu.edu/Faculty/Approved-W-C-Courses.>)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Department Head or Undergraduate Coordinator (please type or print)

\_\_\_\_\_  
Date



University Writing Center Use only  
This course is approved.  Yes  No  
Date: \_\_\_\_\_  
Expires: \_\_\_\_\_